

PROGRAM CODE

1. A station shall be responsible for all material broadcast over its facilities. A person responsible directly to the management of the station shall be in authority over every program.
2. News News shall be presented with fairness and accuracy, and the station shall satisfy itself of the reliability of its news sources. News shall not be presented in a biased manner, nor shall it be selected for the purpose of furthering or hindering either side of a public issue.
Editorializing and statement of opinion on the news shall be clearly differentiated from news reporting.
3. Race and Religion Stations shall not broadcast any material attacking any racial or religious group, or leading in any way to racial or religious discrimination.
4. Misrepresentation All forms of misrepresentation are forbidden. Rebroadcasts shall not be represented as original programs.
5. Profanity and Obscenity The Communications Act of 1934 provides "No person within the jurisdiction of the United States shall utter any obscene, indecent, or profane language by means of radio communication." Violation of this law is a Federal offense.
Stations are required to take effective action to prevent the use of any material of doubtful propriety over their facilities, and shall take disciplinary action against any individual thus endangering the station.
6. Call Letters No station shall broadcast as its own the call letters of another station over its facilities. (The use of call letters in a dramatic program may be allowed, but should be avoided if possible).
7. Distress Signals "No person within the jurisdiction of the United States shall knowingly utter or transmit, or cause to be uttered or transmitted, any false or fraudulent signal of distress or communication relating thereto." (Communications Act of 1934, Section 325)
8. Political Candidates If a station permits a candidate for public or campus office to use the station for broadcasting campaign material, it shall provide equal opportunity to all other bona fide candidates. However, the station is under no obligation to permit the use of its facilities by anyone.
9. Sponsored Programs All sponsored programs shall be presented as such, and the name of the sponsor given at the time the program is broadcast, as provided in Section 317 of the Communications Act of 1934.

10. Length of Commercial Copy The length of commercial copy on all programs shall be limited to the following:

5 minute programs.....	1 minute 45 seconds
10 minute programs.....	2 minutes
15 minute programs.....	2 minutes 30 seconds
25 minute programs.....	2 minutes 45 seconds
30 minute programs.....	3 minutes
60 minute programs.....	6 minutes

Exception to the above shall be made in the case of "musical clock" programs and similar programs consisting of a number of short musical selections and advertisements for two or more sponsors. During such programs, musical selections shall not be interrupted for a commercial, nor more than one commercial shall be read between each selection and the next.

Programs over one hour in length shall be limited to six minutes per hour of commercial copy.

11. Control over Programs No commercial commitment of a station shall affect any program other than the one sponsored. No contract granting or implying any right of control or censorship over programs other than the one sponsored shall be acceptable.

12. Block Schedule Within ten days after the beginning on each semester, each station shall submit to IBS in New York a copy of its block schedule for that semester, listing the days and hours of regular operation, and the days and hours of each regularly scheduled program. The block schedule will also show the hours, if any, which are reserved for single programs. The station will also submit the dates on which it proposes to broadcast.

Each station shall notify IBS within a week of any change in the above block schedule.

13. Program Log Each station shall keep a program log listing the date, time, place of origin, and the title of each program, to be signed by the person in authority who is present when the program is being broadcast. The type of program shall also be indicated- for example; music, drama, variety, news, etc.- and whether the program is recorded or live, and whether sustaining or commercial, and the sponsor's name.

It is recommended that a full production report be kept, listing each item on the program, and title of each musical selection, and the staff participating in the program.

14. File Copy of Scripts A complete copy of the script of each program shall be retained. It must include all corrections and changes, except for ad lib announcements.

15. Retention of Records The program log and the file copies of scripts shall be retained for a period of two years from the date of broadcast, and must be made available to IBS on request. Permanent retention of these records is recommended.

16. Station Identification Station identification and location shall follow every program, at least once every hour.

The recommended procedure is as follows: Each program shall end thirty seconds before the beginning of the following program. The closing words of each program shall be "This is the Inter-collegiate Broadcasting System" (which phrase is called the system cue); immediately following the system cue the station identification shall be made, followed by spot announcements (if any). In the case of a station announcement in the body of a program, there shall be a break of 15 seconds following the system cue.

The above recommended procedure must be followed on IBS network programs.

17. Recorded Programs Recorded programs shall be identified as recorded at the beginning and end of each such program. This applies to programs which are partly recorded. (However, recorded music used in dramatic programs need not be announced as such.)

18. Compliance with Other Authorities Stations are responsible for seeing that all commercial material complies with the provisions of the Federal Trade Commission and other applicable authorities.

Stations shall obey all provisions of the copyright law. This provides that no copyrighted literary or musical material may be used without permission of the copyright owner. (It is a violation of copyright, as well as Section 325 of the Communications Act, for a station to rebroadcast a program from another station or to transmit it overlines, without full permission of the station originating the program.)

Libel and slander are legal offenses and are forbidden.